

5. List of NAPARC Operating and Study Committees (with their respective mandates)

OPERATING COMMITTEES:

Website Committee

The Website Committee shall consist of five members (including the Secretary, *ex officio*, and with an alternate), to oversee the operation of the Council's website, with a mandate to:

- a. Arrange for the construction and maintenance of a website for the Council, which shall include a list of the NAPARC Member Churches (with links to the Members' websites, where possible); copies of the *Constitution, Bylaws, and Informational Documents*; copies of the *Minutes* of previous meetings of the Council (in a form suitable and appropriate for posting on the Internet); a list of the upcoming meeting dates and venues for the major assemblies of the Member Churches; materials for upcoming meetings of the Council; and other materials which the Website Committee deems appropriate (bearing in mind the nature and extent of the Council's authority, *Constitution V*).
- b. Develop and implement policies for the operation of the Council's website, including a job description for the position of Webmaster, and report such to the next meeting of the Coordinating Committee.
- c. Appoint a Webmaster to labor under its oversight.
- d. Send a report to the Secretary at least six weeks before the next annual meeting.
- e. Propose a budget for the following year to the Interim Committee.

STUDY COMMITTEES:

[none presently]